



# LADY GROVER'S HOSPITAL FUND FOR OFFICERS' FAMILIES

Please fill in the whole form using a ball point pen and send to:

THE SECRETARY  
LADY GROVER'S FUND  
MOUNTBARROW HOUSE  
6-20 ELIZABETH STREET  
LONDON SW1W 9RB

## Instruction to your Bank or Building Society to pay by Direct Debit

Originator's Identification Number

8 3 6 6 0 9

FOR LADY GROVER'S FUND USE ONLY  
This is not part of the instruction given to your Bank or Building Society

Account Name

|  |
|--|
|  |
|  |

Bank/Building Society account number

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|

Branch Sort Code

|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  |  |  |  |  |  |
|--|--|--|--|--|--|

Name and full postal address of your Bank or Building Society

|                 |                           |
|-----------------|---------------------------|
| To: The Manager | Bank/<br>Building Society |
| Address         |                           |
|                 |                           |
| Postcode        |                           |

### Instruction to your Bank or Building Society

Please pay Lady Grover's Hospital Fund For Officers' Families Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Lady Grover's Hospital Fund For Officers' Families and, if so, details will be passed electronically to my Bank/Building Society.

|              |
|--------------|
| Signature(s) |
|              |
| Date         |

Reference Number (This will be completed by the Secretary on return of the Direct Debit Form).

|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  |  |  |  |  |  |
|--|--|--|--|--|--|

Banks and Building Societies may not accept Direct Debit Instructions for some types of accounts

PLEASE DETACH AND RETAIN THIS GUARANTEE



### The Direct Debit Guarantee

- ❖ This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- ❖ If there are any changes to the amount, date or frequency of your Direct Debit, Lady Grover's Hospital Fund For Officers' Families will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Lady Grover's Hospital Fund For Officers' Families to collect a payment, confirmation of the amount and date will be notified to you at the time of the request.
- ❖ If an error is made in the payment of your Direct Debit by Lady Grover's Hospital Fund For Officers' Families or your bank or building society, you are entitled to a full and immediate refund of the amount paid.
- ❖ If you receive a refund you are not entitled to, you must pay it back when Lady Grover's Hospital Fund For Officers' Families asks you to.
- ❖ You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify Lady Grover's Hospital Fund For Officers' Families.